

SCHEDULE G

EXTENSIONS AND NON-COMPLIANCE WITH TIME PROVISIONS

APPLICATION FOR EXTENSION TO LEGISLATIVE REPORTING PROCESSES			
Name of Municipality:	Breede Valley Municipality		
1. State the relevant section of the Act and regulation for which the extension is being applied			
<p>In terms of the Municipal Finance Management Act, 56 of 2003, section 52(d). The mayor of a municipality— (d) must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality.</p> <p>In terms of the Municipal Finance Management Act, 56 of 2003, section 71. (1) The accounting officer of a municipality must by no later than 10 working days after the end of each month submit to the mayor of the municipality and the relevant provincial treasury a statement in the prescribed format on the state of the municipality's budget reflecting the following particulars for that month and for the financial year up to the end of that month:</p> <ul style="list-style-type: none"> (a) Actual revenue, per revenue source; (b) actual borrowings; (c) actual expenditure, per vote; (d) actual capital expenditure, per vote; (e) the amount of any allocations received; (f) actual expenditure on those allocations, excluding expenditure on <ul style="list-style-type: none"> (i) its share of the local government equitable share; and (ii) allocations exempted by the annual Division of Revenue Act from compliance with this paragraph; and (g) when necessary, an explanation of- <ul style="list-style-type: none"> (i) any material variances from the municipality's projected revenue by source, and from the municipality's expenditure projections per vote; (ii) any material variances from the service delivery and budget implementation plan; and (iii) any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipality's approved budget. 			
2. State the revised completion date the extension is required			
Processes	Legislated date	Number of days	Proposed Extension Date
	16 April 2020	6 days	24 April 2020


3. State how the proposed extension will affect the remaining legislated process and how compliance will be achieved with other MFMA timelines	
The proposed extension will not affect other legislated processes.	
4. State the underlying reasons why an extension to a legislated timeframe is being requested. If the extension is requested for budget timeline extension, attach the municipalities approved time schedule including the dates that earlier processes have been undertaken.	
The national lockdown that has been declared by the President which commence on the evening of Thursday 26 March 2020 at 23:59	
5. Detail the action plan that has been instituted to address the reasons for the legislated timeframe not being met.	
Reasons for delay	Action Plans to resolve
A National lockdown has been declared by the President which commence on the evening of Thursday 26 March 2020 at 23:59 for 21 days. Only essential services will be operational.	Outside the control of the Municipality.
6. Detail what corrective action has been or will be put in place to prevent the recurrence in the future years	
Reasons for delay	Action Plans to resolve
National lockdown	Outside the control of the Municipality.
7. Has an application for an extension to a timeframe been made previously	
Date of application	State whether application approved or not approved
N/A	N/A

Declaration:

I, Antoinette Steyn, hereby declare that: (Name)

1. The information submitted above is, to the best of my knowledge, accurate.
2. A copy of this application will be tabled at the next meeting of the Municipal Council subsequent to the submission of this application.

Signed.



 Mayor

Date:

25/3/2020

CONTACT DETAILS:

Mayor's Office Contact Details				
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